



# Memorial Day Weekend - May 25<sup>th</sup> — 26<sup>th</sup>, 2018 - Boulder City, Nevada

## Marketplace Vendor Application

### Vendor Information:

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Do you have a Nevada Sales Tax Permit?  No  Yes, it is: \_\_\_\_\_

***A one-time sales tax form will be issued at check-in and it is the responsibility of ALL vendors to submit their tax forms and/or payments between 4pm-6pm at the Information Booth on Saturday, May 26<sup>th</sup>, 2018. No exceptions.***

### Vendor Space Fee:

Marketplace Vendor 12' x 12' Space Fee **\$225.00**

- ❖ **Electricity is NOT AVAILABLE.** All vendors must provide their own self-contained power supply, display tables, and/or pop-up tents.
- ❖ Spaces are assigned by the Marketplace Coordinator prior to the event and space preference requests are accepted, but not guaranteed.
- ❖ No passenger cars or trucks permitted on the grass or Colorado St. – NO exceptions.
- ❖ Event hours are Friday from 4pm – 10pm and Saturday from 9am – 5pm.
- ❖ Check-in times are **Thursday from 4pm – 8pm and Friday from 6am - 10am.**
- ❖ Payments must be made via cashier's check, money order, or cash. No exceptions.
- ❖ Applications w/payment in full due by April 15th, 2018. Late applications are subject to a \$35 late fee.

### \*\*\* NEW: Marketplace Raffle \*\*\*

**This year we are pleased to introduce our Marketplace Raffle!** Vendors are encouraged to donate an item (or items) in order to maximize their exposure at the event. We request that the value of donated items be at least \$10. Will you be donating a raffle item at this year's event?  No  Yes

### Prohibition of Stakes & Augers:

**The City of Boulder City strictly prohibits the use of stakes and augers in city parks.** Due to the possibility of wind, we highly recommend sand bags, concrete blocks or water barrels for booth stability – but **you may NOT use stakes or augers** for any reason. Vendors in violation will be asked to leave the event immediately (with no exceptions), will not receive a refund and will be excluded from future events.

## Fire Extinguisher Requirement:

The City of Boulder City is now requiring all booths be equipped with a 5 lb. ABC fire extinguisher with a current stamp (2018). Fire extinguishers must be in plain view and easily accessible, as the Boulder City Fire Department will conduct inspections prior to and during the event to ensure compliance. Smoking within vendor spaces is prohibited.

## SNHD Regulation Compliance for Food Products & Samples

All food products, samples and tastings must be in compliance with all Southern Nevada Health Department regulations. Vendors in violation of SNHD regulations will be ejected immediately and no fees will be refunded.

**ANYTHING edible or drinkable must be listed below.**

# Marketplace Vending Applications Considered on a First-Submitted, First-Considered Basis

**Incomplete applications, including failure to list products sold will be not be considered (nor 'spaces held') until ALL information and payment has been received.**

## Products Sold Info:

Please provide a complete listing of **all** of the products you are requesting to sell, **including prices.**

1. \_\_\_\_\_ \$ \_\_\_\_\_
2. \_\_\_\_\_ \$ \_\_\_\_\_
3. \_\_\_\_\_ \$ \_\_\_\_\_
4. \_\_\_\_\_ \$ \_\_\_\_\_
5. \_\_\_\_\_ \$ \_\_\_\_\_
6. \_\_\_\_\_ \$ \_\_\_\_\_
7. \_\_\_\_\_ \$ \_\_\_\_\_
8. \_\_\_\_\_ \$ \_\_\_\_\_
9. \_\_\_\_\_ \$ \_\_\_\_\_
10. \_\_\_\_\_ \$ \_\_\_\_\_
11. \_\_\_\_\_ \$ \_\_\_\_\_
12. \_\_\_\_\_ \$ \_\_\_\_\_
13. \_\_\_\_\_ \$ \_\_\_\_\_
14. \_\_\_\_\_ \$ \_\_\_\_\_
15. \_\_\_\_\_ \$ \_\_\_\_\_
16. \_\_\_\_\_ \$ \_\_\_\_\_
17. \_\_\_\_\_ \$ \_\_\_\_\_

18. \_\_\_\_\_ \$ \_\_\_\_\_  
19. \_\_\_\_\_ \$ \_\_\_\_\_  
20. \_\_\_\_\_ \$ \_\_\_\_\_

(Additional Pages may be added if necessary)

## Application Fees, Cancellations & Deadlines:

The vendor application fee includes a \$35.00 non-refundable processing fee, as well as rights to sell the products listed above at the Best Dam Barbecue Challenge. If you wish to cancel your existing vendor application, written notice must be received by the Best Dam Barbecue no later than **April 21<sup>st</sup>, 2018** to qualify for a refund (minus the \$35.00 processing fee).

## Liability & Media Usage Waiver:

In consideration of my participation in the Best Dam Barbecue and related events, intending to be legally bound thereby, I hereby for myself, my heirs, executors, and administrators, waive and release any and all rights and claims for damages I may have against the Rotary Club of Boulder City, Rotary International, the Best Dam Barbecue, the City of Boulder City, the host sponsors, and all of their representatives, successors, and assigns for any and all injuries suffered by myself, my heirs, executors, and administrators with respect to the Best Dam Barbecue. Further, I hereby grant full permission to the Best Dam Barbecue and/or agents authorized by them, to use any photographs, videotapes, motion pictures, recordings or any other record of the Best Dam Barbecue and related events for any legitimate reason.

I agree to abide by the rules and regulations of the Best Dam Barbecue as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Confirmation of Understanding: Nevada Sales Tax Submissions

I understand that it is my responsibility to submit my sales tax paperwork and/or tax payment to the Information Booth between 4pm – 6pm on Saturday, May 26<sup>th</sup>, 2018 and agree to fulfill this vendor requirement;

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Remember to Enclose:

1. Completed **2-page application**, including signed agreement above
2. Payment **IN FULL** made payable to **Rotary Club of Boulder City** (*sorry, credit cards not accepted*)
3. Payment due by April 15th, 2018. Payment by cashier's check or money order (*no personal checks*)

## Where to Send:

Remit all pages of this application and payment **IN FULL** to: **Best Dam Barbecue**  
**c/o Rotary Club of Boulder City**  
**P.O. Box 60924**  
**Boulder City, NV 89006**

## For Questions, Please Contact:

**Victoria Mason** via email at **scbcoa@gmail.com** or via phone at **(702) 293-3320** or **(702) 994-1320**